



September 2021 Tech Tips

Current Church Windows version 22.19.6/ Payroll 2021 SR6

Vanco News - Don't Be Unprepared for the Future of Church

Vanco, an integrated eGiving partner of Church Windows, has compiled valuable giving trends, discussion guides, and resources – not to mention data from surveying thousands of churchgoers – to help your church prepare for the future. Now, you can access all of it.

After reading Vanco's [Understanding the New Church: Your Guide to Virtual Ministry and Churchgoer Giving Trends](#), you'll be armed with everything you need to...

1. Host a discussion with church leadership about eGiving and virtual ministry.
2. Create a successful giving strategy to increase donations.
3. Strengthen your mission through engagement and growth.

Take the first step to engaging members, inspiring generosity, and ensuring your congregation remains strong for decades to come. Download your free copy of Vanco's guide today!

CTA: [Get the Guide!](#)

What people should and should not do if they get mail from the IRS

(From the IRS Tax Tips, August 16, 2021)

Every year the IRS mails letters or notices to taxpayers for many different reasons. Typically, it's about a specific issue with a taxpayer's federal tax return or tax account. A notice may tell them about changes to their account or ask for more information. It could also tell them they need to make a payment. This year, people might have also received correspondence about Economic Impact Payments or an advance child tax credit outreach letter.

Here are some do's and don'ts for anyone who receives mail from the IRS:

- **Don't ignore it.** Most IRS letters and notices are about federal tax returns or tax accounts. Each notice deals with a specific issue and includes specific instructions on what to do



- **Don't throw it away.** Taxpayers should keep notices or letters they receive from the IRS. These include adjustment notices when an action is taken on the taxpayer's account, Economic Impact Payment notices, and letters about advance payments of the 2021 child tax credit. They may need to refer to these when filing their 2021 tax return in 2022. In general, the IRS suggests that taxpayers keep records for three years from the date they filed the tax return.
- **Don't panic.** The IRS and its authorized private collection agencies do send letters by mail. Most of the time, all the taxpayer needs to do is read the letter carefully and take the appropriate action.
- **Don't reply unless instructed to do so.** There is usually no need for a taxpayer to reply to a notice unless specifically instructed to do so. On the other hand, taxpayers who owe should reply with a payment. IRS.gov has information about [payment options](#).
- **Do take timely action.** A notice may reference changes to a taxpayer's account, taxes owed, a payment request or a specific issue on a tax return. Acting timely could minimize additional interest and penalty charges.
- **Do review the information.** If a letter is about a changed or corrected tax return, the taxpayer should review the information and compare it with the original return. If the taxpayer agrees, they should make notes about the corrections on their personal copy of the tax return and keep it for their records.
- **Do respond to a disputed notice.** If a taxpayer doesn't agree with the IRS, they should mail a letter explaining why they dispute the notice. They should mail it to the address on the contact stub included with the notice. The taxpayer should include information and documents for the IRS to review when considering the dispute.
- **Do remember there is usually no need to call the IRS.** If a taxpayer must contact the IRS by phone, they should use the number in the upper right-hand corner of the notice. The taxpayer should have a copy of their tax return and letter when calling the agency.
- **Do avoid scams.** The IRS will never contact a taxpayer using social media or text message. The first contact from the IRS usually comes in the mail. Taxpayers who are unsure if they owe money to the IRS can view their [tax account information](#) on IRS.gov.

More Information:

[Understanding Your IRS Notice or Letter](#)

[Tax Topic 651, Notices – What to Do](#)

[Tax Topic 653, IRS Notices and Bills, Penalties, and Interest Charges](#)

[Tax Topic 654, Understanding Your CP75 or CP75A Notice Request for Supporting Documentation](#)

[Here's why some people got more than one notice about their Economic Impact Payments](#)

Share this tip on social media -- #IRSTaxTip: What people should and should not do if they get mail from the IRS. <https://go.usa.gov/xFVSu>



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MANAGEMENT SOFTWARE



Tax News

Proposed IRS regulations were recently released recommending that the e-file threshold for information returns be lowered from 250 to 100 for Tax Year 2021 returns. This regulation includes other provisions that have a significant impact on filers. Then plans are to continue to lower that threshold each year or two.

Changes

To ensure that you receive updates, news, tech tips, and other relevant information from Church Windows, please take a moment to ensure we have the current email and contact information. You can update your contact information by emailing info@churchwindows.com with your present contact person and email address or call 800-533-5227 to verify current contact information.

Backing Up

Remember to make backups of your data regularly. Back up often to prevent possibly having to re-enter data! You can perform this function yourself, and it only takes seconds. Don't depend on someone else. A secondary backup never hurts, even if your data is hosted on Church Windows Web.

[Church Windows Web & General Backup Information](#)

